

Jindal Poly Investment and Finance Company Limited

Familiarisation programme for Independent Directors

➤ **Purpose and Objective**

- ❖ To provide insights into the Company to enable the Independent Directors to understand the Company's business in depth that would facilitate their active participation in managing the Company .

➤ **Familiarization and Continuing Education Process**

- ❖ The Company through its Managing Director / Key Managerial Personnel conducts programmes/ presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company.
- ❖ Such programmes /presentations provide an opportunity to the Independent Directors to interact with the KMPs and Managing Director of the Company and help them to understand the Company's strategy, business model, operations, financial planning and risk management and such other areas as may arise from time to time.
- ❖ The programmes/presentations also familiarizes the Independent Directors with their roles, rights and responsibilities.
- ❖ When a new Independent Director becomes part of the Board of the Company, a meeting is arranged with the Managing Director, Chief Financial Officer to discuss the functioning of the Board and the nature of the operation of the Company's business activities.
- ❖ New Independent Directors are provided with copy of Annual Reports, Minutes, Code of Conduct, Code of Conduct for Prevention of Insider Trading and Schedule of upcoming Board and Committee meetings.
- ❖ The Independent Directors are informed from time to time new developments in Corporate Laws, SEBI guidelines and other applicable laws .
- ❖ A detailed Appointment Letter incorporating the role, duties and responsibilities, remuneration and performance evaluation process, insurance cover, and obligations on disclosures, is issued for the acceptance of the Independent Directors.
- ❖ Quarterly and Annual Results are also provided to Independent directors.
